

**KANSAS INTERAGENCY COORDINATING COUNCIL ON
EARLY CHILDHOOD DEVELOPMENTAL SERVICES**

March 5, 2004

Social and Rehabilitation Services Learning Center, Topeka, Kansas

Welcome and Introductions

<u>Members Present:</u>	<u>Non-Members Present</u>
Ellen Mellard, Chair, North East Kansas Education Service Center	Kathy Kersenbrock-Ostmeyer, North West Kansas
Sharon Hixson, Russell Child Development Center	Debbie Mai, Rainbows United – Wichita
Thomas Kohmetscher, Service Provider Member	Josie Torrez, Resource Center for Independent Living
Carolyn Nelson (representing Secretary Bremby)	Kathy Johnson, Shawnee County Interagency Coordinating Council
Alice Womack (representing Secretary Schalansky)	Kathy Boyd, Osage County Interagency Coordinating Council
Mark Tremaine, Parent Member	Dena Bracciano, Douglas County Interagency Coordinating Council
Peggy Miksch (representing Commissioner Tompkins)	Nan Perrin, Douglas County Interagency Coordinating Council
Richard Martinez, Parent Member	Amanda Tyrrell, Douglas County Interagency Coordinating Council
Maria Martinez, Parent Member	Malindi Alexander, Student, University of Kansas
Doctor Dave Lindeman, University of Kansas Center on Developmental Disabilities	Mary Weathers, Social and Rehabilitation Services Early Head Start
Karla Kenton, Parent Member	Carolyn Weinhold, Social and Rehabilitation Services, Head Start Collaboration
	Doug Bowman, Coordinator
	Patty Miller, Staff
	<u>Members Not Present:</u>
	Senator David Haley
	Representative Brenda Landwehr
	Susan Adams, Johnson County Infant and Toddler Services
	Jennifer Crow, Governor’s Representative
	Doctor Chet Johnson, University of Kansas – Children’s Development Unit
	Bob Tomlinson, Kansas Insurance Department
	Marnie Campbell, Kansas State Department of Education

Approval of January, 2004 Minutes

The meeting was called to order by Ellen Mellard, Chair. Doctor Dave Lindeman made a motion to approve the January 9th, 2004 Interagency Coordinating Council meeting minutes. Maria Martinez made an amended motion to add an edit under the Partnerships Committee that; there was discussion of the 20th anniversary of Interagency Coordinating Council and how the Council can utilize the opportunity to have various events and a possible celebration. Seconded by Sharon Hixson; the amended motion passed unanimously

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
The January Minutes will be amended as noted and posted on the Kansas Interagency Coordinating Council website.	Patty Miller	March 8, 2004

PUBLIC FORUM

Josie Torrez, discussed from her perspective having an evaluation done for a family member. Josie explained her concerns with the current system, in which the process is confusing, that is, acronyms given and not explained. Also information was handed out and was not explained to the family.

Discussion: Best Practice and quality issues from start to finish. Need to standardize the process. Education and training of staff to be able to assist parents in understanding the process.

Conclusion: Partnership Committee and Parent Leadership Taskforce to look specifically at consistency of state practices, especially concerning initial parent contact.

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
Maria Martinez moved to bring the issue to the Partnership Committee and Parent Leadership Task Force to examine consistency of practices, especially with initial parent contact. Passed unanimously.	Maria Martinez - Partnership Committee and Parent Task Force	July 2004

COORDINATING SERVICES WITH HEAD START/EARLY HEAD START

Discussion: Doug Bowman discussed inquiries from legislators around duplicative services between early childhood programs and how they interact. Doug explained we

need to clarify what the distinctions are and how we collaborate between programs at both the state and local level.

Kathy Johnson, Shawnee County Interagency Coordinating Council, discussed collaboration with Early Head Start. A procedure called shared responsibilities has been developed for when children are served by both early head start and Infant-Toddler Services. Outline is based on Head Start quality standards, as well as Part C responsibilities of each agency and when they share responsibilities. A checklist has been developed for each agency on how they communicate. It is an ongoing challenge to meet timelines, sharing documents and not duplicating services.

Thomas Kohmetscher discussed an approach of blended services. A Children’s Council was created rather than a policy council or an Interagency Coordinating Council. In a small community there is an advantage to combining functions.

Ellen Mellard described how Northeast Kansas Education Service Center does not have blended programs. There are different lead agencies: out of the Community Action Program and from the Education Service Center. Northeast Kansas Education Service Center receives regular referrals from Early Head Start. Screenings are facilitated and done timely. Many of the families are challenging to access, such as no phone, multiple living situations. Early Head Start assists in locating the families and having forms completed. The Early Head Start screening results are used as part of the comprehensive evaluation. Early Head Start assists in basic needs with families such as rent, utilities, food, clothing, transportation to medical appointments, and basic health needs. Ongoing intervention communication between providers involves a joint staff contact list.

Mary Weathers, Social and Rehabilitation Services, discussed that Early Head Start is required to serve 10% of their total as children with special needs, regardless of income. Every three years a federal monitoring review is done. One requirement of the Early Head Start Program is a current agreement with Part C and Part B. Special Quest is an intensive training for a six member community team, including a family member, child with disability, Early Head Start program manager, Early Intervention Part C person, and a child care partner.

Conclusion: Doug explained that an interim study will likely be done during the summer.

INFORMATION ITEMS	THOSE INVOLVED	FOLLOW-UP?
Collaboration ideas shared and are in process.	Local Interagency Coordinating Councils	
<i>tiny-k</i> coordinators should meet with their local Early Head Start/ Head Start programs	<i>tiny-k</i> Coordinators	

COORDINATORS REPORT - Doug Bowman

Discussion: Kansas State Department of Education budget - The Senate defeated the Governor's plan. A compromise plan will be discussed. A bill was passed that would send Judge Bullocks decision directly to the Supreme court. There may be a special session of the Legislature this summer.

Social and Rehabilitation Services budget - This went through House Appropriations. The Governor's budget included an increase for Smart Start from \$3.7 million to \$10 million. The process of modifying has begun with the legislators carving out slices for other children's programs.

Kansas Department of Health and Environment budget - The budget is in the House Appropriation Subcommittee. Doug handed out a legislative alert, (Attachment A).

Doctor Dave Lindeman discussed a new format for the Interagency Coordinating Council minutes that would include action items, person responsible and deadlines.

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
Follow-up with legislative process.	Doug Bowman	end of session
Work on new format for Interagency Coordinating Council minutes.	Doug Bowman Ellen Mellard	March 12, 2004

COMMITTEES

Funding Committee - Doug Bowman

Discussion: Continue to look at manner in which the state funds services for children birth to five. Ryan Weir, Kansas Department of Health and Environment, shared with the committee the process by which we are reviewing the method of distributing Infant Toddler services funding to the 37 local networks. Details available upon request.

Advocacy Committee - Debbie Mai

Discussion: Advocacy *tiny-k* day is scheduled for March 18th, 2004, at 10:00 AM located at the State Capitol. This will assist in increasing awareness of children and families needs, also including funding. There will be follow-up information by fax and e-mail.

Partnerships Committee - Maria Martinez

Discussion: Need to continue with the Council or an Ad Hoc Committee to discuss a celebration of the 20th anniversary of the State Interagency Coordinating Council.

Newborn Screening Task Force - Doug Bowman

Discussion: House Bill 2350 allows the Secretary of Health and Environment to review on a monthly basis the birth certificate data and flag those births that are low birth weight and/or other anomalies. A letter would be mailed to the parent/guardian stating the

information given and explaining possible outcomes. Information would include evaluations and services are available with an 800# given.

Conclusion: House Bill 2350 passed and has gone to the House floor. Senate Bill 418 is regarding a birth defect registry. This bill has passed the Senate and has gone to the House. Where it is being worked by the Health & Human Services Committee.

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
Monitor Senate Bill 418 and reference House Bill 2350.	Doug Bowman	end of session

Categorical Aid Task Force - Doctor Dave Lindeman

Discussion: Need to reorganize and focus on what needs to come to Council as recommendations.

Parent Leadership Training Task Force - Maria Martinez

Discussion: In process of completing individual questionnaires. Need to set up a time to do teleconference call with the group. Still planning on the trip to Orlando for training. Persons going to Orlando conference in May 2004 are Maria Martinez, Karla Kenton, Richard Martinez, Mark Tremaine and Peggy Miksch.

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT - Carolyn Nelson

Carolyn Nelson handed out a copy of her report, (Attachment B).

Discussion: Federal regulations require that a collaboration agreement for the implementation and provision of Part C services in Kansas is developed among applicable state agencies.

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
A Task Force be formed to review and update the agreement	State Interagency Coordinating Council	June 2005

KANSAS DEPARTMENT OF EDUCATION - Peggy Miksch for Marnie Campbell

Copy of her report, (Attachment C).

Discussion: The new Office of Special Education Programs indicator for 3-5 services states “Are the early language/communication, pre-reading, and social-emotional skills of preschool children with disabilities receiving special education and related services, improving?”

Conclusion: At the present time the State does not have a system for reporting such information for 3-5 early childhood special education and is not collected.

The federal requirement parallels the No Child Left Behind emphasis on improving student results in the general education curriculum and de-emphasizing the special education focus on Individual Evaluation Plan goals.

ACTION ITEMS	RESPONSIBLE PARTY	DEADLINE
Measure Outcomes	Marnie Campbell	

Social and Rehabilitation Services REPORT - Alice Womack

Alice Womack handed out a copy of the Social and Rehabilitation Services report, (Attachment D).

Discussion: Manpower Demonstration Research Corporation Study received approval to move forward with an evaluation project in Kansas and Missouri to study how programs serving two generations with a mix of employment and skill building services and Early Head Start/Head Start and other high quality childcare for young children might better serve both populations.

Hearing Head Start Programs will participate in a new project using otoacoustic emissions testing.

INSURANCE COMMISSION REPORT - Robert Tomlinson

Discussion: None, no report given.

ADJOURNMENT

The meeting adjourned at 3:30 p.m. The next meeting will be April 2nd, 2004, located in Topeka, Kansas at the Social and Rehabilitation Services Learning Center, 2nd and Macvicar, S.W. East Circle Drive South , Building 2600, Room A. The Committees will meet at 10:00 am.