

Kansas Interagency Coordinating Council on Early Childhood Developmental Services

Meeting Minutes – Topeka, KS
June 13, 2014

MEMBERS PRESENT

Mary Duncan, Chair & Governor's Rep.
Pamela Beach, Department for Children & Families
Matthew Connell, Provider Member
Sharon Hixson, Public Member
Kathy Kersenbrock-Ostmeyer, Provider Member
Dr. David Lindeman, Regents Representative
Tammy Scheopner, Parent Member
Sarah Walters, Ks Department of Health & Environ.
Vera Stroup-Rentier, Ks Department of Education
Senator Elaine Bowers
Melisa Schellhamer, Parent
Darla Nelson-Metzger, Parent

NON MEMBERS IN ATTENDANCE

Kelley Jorgensen, KDHE
Kathy Johnson, Shawnee Co. ITS
Maureen Hernandez, LV county ITS
Doug Bowman, Council staff
Molika Jenious, Families Together
Kim Kennedy, Dept. for Children & Families

MEMBERS NOT IN ATTENDANCE

Kansas Insurance Department Repr
Representative Position
Susan Threinen, Provider Member

Call to Order: Mrs. Duncan called the meeting to order with a welcome and asked for introductions.

We reviewed the Mission Statement of the Council and read it aloud in unison.

To provide a bit of historical perspective, the Council read a short script written more than twenty years ago. Staff gave a brief report on the results of the survey sent to Council members. Among those who replied, the unanimous opinion was that social-emotional development should be our focus for the coming year.

The Council members were then urged to consider topics that were possibly included in this area of emphasis. First - they did so individually, then as pairs, and then as small groups. The result of this brainstorming was the following list:

- Working with others in small groups settings (ie. pre-school)
- The means of including Ks Department of Aging & Disability Services in Council activities
- Supporting Families: building their capacities
- How to achieve Best Practices – Acquiring adequate resources/Funding – Addressing Caseload Sizes
- Coordination of several Disparate Initiatives in the area of Infant Mental Health
- Do we have Data? Part B and Part C outcomes data, and possibly more
- Research: the impact of early social-emotional development on future academic (& other) achievements

- How do we teach Proper Behavior?
- How to assure good Pre-Service Education for Professionals & Training for Para-Professionals
- The Council's Role in Policy
- How to Define the Problem & Make Recommendations
- The role of KAIMH (Ks Association of Infant Mental Health)
- Utilizing KITS
- The Ks Parent Information Resource Center (K-PIRC)

The Council did an exercise to reinforce "People First" language, regarding persons with a disability. Then, some time was spent brainstorming possible speakers and topics for the Meeting of the Minds section for future Council meetings. The results:

Possible Speakers

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| <ul style="list-style-type: none"> • Lisa Fox • Shawna Schmidt • Rick Gaskill • Ira Chasnoff • Tina Bryson • Kelsey Schmidt | <ul style="list-style-type: none"> • Darla Nelson-Metzger • Linda Wilkensen • Gina Arellano • Christie Reed • A Panel of Experts |
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Meeting of Minds Topics

- The Importance of LICCs
- Toxic Stress
- Positive Behavior Supports (PBS) in Early Childhood
- The TASN Web Site
- The perspective of LICCs presented by LICCs

The Council then addressed the question of possible committees/work groups for the next year. It was noted that we should strive to be nimble, but yet provide structure and organization regarding speakers and theme topics. Others emphasized the need for deliberative action with time to fully consider all consequences. The following committee structure was suggested:

- Web Site Committee
- Communications/Collaborations
- SPP/APR
- A research group – details to follow
- Parent Members – not so much a committee, but a support group. To meet as needed.

Other discussion included the points: that the agency representatives would participate occasionally in the Executive committee proceedings – as needed and as schedules permit. That the Parent Members would still participate in all of the other committees, but could regularly fall back on each other for support and additional clarification, as needed. One possibility is a quarterly meeting with staff for background and clarification. The research group would be on standby till needed. It could gather data, do in-depth research quickly, and reply back to the Chair, the staff, the Executive committee, or the full Council as directed by the Chair when assignments are made to the committees.

Each committee was then given time to meet. The goal was to fine tune rosters, calendars, workloads, tasks, and even set a first meeting agenda. The results are as follows:

Web Site Committee

Roll out revamped web site

Populate with: Tool Kit, Families, LICC, and Other information

Determine ways to use the web site to assist the Council in theme and work of the year of Social/Emotional

Members: Beach, Threinen, Connell, Scheopner, Schellhamer, Duncan

Communications/Collaborations Committee

Finalize Decision-Making Document

Develop a Sample By-Law document for LICCs

LICC Needs Assessment – What works?

Frequently Asked Questions (for example – MOU with agencies)

Members: Kim Kennedy, Sharon Hixson, Kathy K-O, Dave Lindeman, Tammy Scheopner, Kelly Jorgensen, Pamela Beach, and Mary Duncan

SPP/APR

Review both Part B and Part C SPP/APR

Make Recommendations to Agencies

Present to Council for its Approval

Timeline: First meeting in November & Wrap-up by end of January

Members: K-O, Walters, Duncan, Kennedy, Hixson, Lindeman, Stroup-Rentier, Boswell-Carney

Research Group

Research topics, as needed

Gather Data

Emphasize Quickness

Staff as Hub, with Chair copied

People on Stand-By

Volunteers: Connell, Duncan, Hixson, K-O, Kennedy, and Bowers

Family Voices

Meet with Staff Quarterly, or as needed

Still strive for at least one parent member on each other committee

Agency representatives accessed, as needed

Expert Resource

Future Council Meetings

We started with a draft schedule suggested to get the discussion going.

Skip July

September 26 in Topeka

October 17 in Topeka

November 19 (Wed) AM for Council meeting & PM meet with SEAC –in Topeka

Skip December

January 16 in Topeka

February 13 may be added - To Be Determined - by Council survey

March 6 will be in Wichita - after the KDEC conference

April 24

Skip May

June 12 - all day strategic planning

There was some discussion around possibly scheduling one more Council meeting for August in Topeka. This will be determined by Council survey. Staff will send a survey to gather information regarding the possible addition of the February and August meetings to the calendar.

The Chair thanked everyone for taking time out of their busy schedules to make this a productive day of planning.

Adjournment

Communicate with Council members to confirm schedule of meetings	Council Staff and Chair	July 1, 2014
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