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## **Kansas Interagency Coordinating Council on Early Childhood Developmental Services**

*ANNUAL REPORT: July 1, 2016 – June 30, 2017*

The mission of the Kansas Coordinating Council on Early Childhood Developmental Services is to ensure that a comprehensive service delivery system of integrated services is available in Kansas to all children with or at risk for developmental delays from birth through age 5 and their families.

### ***INTRODUCTION***

The Kansas Interagency Coordinating Council (ICC) is based in both federal law and state statute. We serve as an advisory body to state agencies and others with the majority of our members appointed by the Governor and the remainder by administrators of state agencies, the Kansas Board of Regents, Kansas House and Senate leaders, and the Kansas Insurance Commissioner, as described in federal law and state statute. Our area of focus concerns children with (or at risk of) disabilities or developmental delays aged birth through five years and their families. Council activities are largely directed by the Annual Strategic Planning meeting (Attachment #1) and our Memorandum of Agreement (MOA-Attachment #2) with state agency partners.

### ***ANNUAL PRIORITIES AND GOALS***

The council focused on Article 2 of the SICCC Bylaws, which pertains to identifying families as an important focus in early intervention. Discussion points included:

- Empowerment of families
  - Improving Community Involvement
  - Equip families to advocate and be involved
  - Educate families and providers (including special education directors) about services for children with social-emotional needs
  - Support transition process from Part C/Infant Toddler Services to Part B/Early Childhood Special Education services
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## ***KANSAS ICC ROSTER 2016-17***

<b><i>Name</i></b>	<b><i>Position on Council</i></b>	<b><i>Email</i></b>
Matt Connell	Chair	<a href="mailto:matt@connellenterprises.org">matt@connellenterprises.org</a>
Stephanie Parkison	Vice Chair/ Division for Children and Families	<a href="mailto:Stephanie.Parkison@ks.gov">Stephanie.Parkison@ks.gov</a>
Mary Duncan	Past Chair/ Governor's Representative	<a href="mailto:mrsmduncan@msn.com">mrsmduncan@msn.com</a>
Elizabeth Brunscheen-Cartagena	Parent Member	<a href="mailto:lizb@ksu.edu">lizb@ksu.edu</a>
Kate Walter	Parent Member	<a href="mailto:walter@nckcn.com">walter@nckcn.com</a>
Tammy Scheopner	Parent Member	<a href="mailto:scheopner@sbcglobal.net">scheopner@sbcglobal.net</a>
Kathy Kersenbrock-Ostmeyer	Provider Member	<a href="mailto:kko@nkesc.org">kko@nkesc.org</a>
Lindy McDaniel	Provider Member	<a href="mailto:considerateclassroom@gmail.com">considerateclassroom@gmail.com</a>
Karen Pahls	Provider Member	<a href="mailto:karenpahls3@gmail.com">karenpahls3@gmail.com</a>
Lynnie Krehbiel	Provider Member	<a href="mailto:krehbiell@usd308.com">krehbiell@usd308.com</a>
Heather Staab	Part C Coordinator/KDHE	<a href="mailto:heather.staab@ks.gov">heather.staab@ks.gov</a>
Barb Dayal	Kansas State Dept. of Education	<a href="mailto:bdayal@ksde.org">bdayal@ksde.org</a>
David Lindeman	Kansas Board of Regents	<a href="mailto:lindeman@ku.edu">lindeman@ku.edu</a>
Lisa Collette	Commissioner of Insurance Office	<a href="mailto:LCollette@ksinsurance.org">LCollette@ksinsurance.org</a>
Elaine Bowers	Legislator (R)	<a href="mailto:Elaine.Bowers@senate.ks.gov">Elaine.Bowers@senate.ks.gov</a>
Valdenia Winn	Legislator (D)	<a href="mailto:valdenia.winn@house.ks.gov">valdenia.winn@house.ks.gov</a>
Jordan Christian	Staff to the SICC	<a href="mailto:jchristian@ksde.org">jchristian@ksde.org</a>



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## **COMMITTEES AND ANNUAL GOALS**

*Following discussion by council members and guests, the committees/work groups were identified for the coming 2017-18 fiscal year, and volunteers for each group are listed. The Chair of the SICC encouraged returning members to pick a committee they have not served on in the past. Committee Chairs were selected during the Annual Planning Session.*

Committee Membership for 2017-18:

- *Executive Committee:* Chair- Matt Connell  
Other Members- Heather Staab, Liz Brunscheen-Cartagena, Mary Duncan, Stephanie Parkison
- *SPP/APR Committee:* Chair- Heather Staab  
Other Members- Barb Dayal, Kate Walter, Matt Connell, Dave Lindeman, Lesli Girard
- *LICC Support Committee:* Co-Chairs- Lisa Collette & Mary Duncan  
Other Members- Lesli Girard, Heather Staab
- *Family Voices Committee:* Chair- Kate Walter  
Other Members- Liz Brunscheen-Cartagena, Lisa Collette, Laci Reamer
- *Inclusion Workgroup/Committee:* Chair- Barb Dayal  
Other Members- Dave Lindeman, Heather Staab, Karen Pahls

### Executive Committee

- Release policy statements to the public
- Set agendas for full council meetings
- Approve/add updates to the SICC website
- Advice and assist lead agencies (MOA Pg. 2, #3)

### SPP/APR Committee

- Submit annual report in February and then it is sent to the Federal government for review
  - Convey data and information regarding the report to the full council
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#### LICC Support Committee

- Draft the LICC Survey, which is then sent out to all LICCs
- Assist in promoting local councils across the state
- Update the full council on the status of LICCs

#### Family Voices Committee

- Recruit and help with orientation of new parent members
- Provide an avenue for parent members to discuss information and support one another
- Provide the full council with insight on how legislation is affecting parents and families of children with disabilities

#### Inclusion Workgroup

- Data collection from state agencies
- Drafting policy statements
- Discussion/updates on State and Federal finances
- Will contain one member from each state agency (KDHE, KSDE, DCF)

### ***KANSAS ICC MEETINGS AND ACTIONS***

*All SICC meetings follow agenda sent to members in advance. Standing agenda items include introductions, approval of previous minutes, approval of agenda, public forum, old business, committee reports, agency reports, staff report, and report from chair. Statewide orientation for new staff was provided in addition to new SICC orientation notebooks. Meeting agendas, minutes, reports and handouts are posted on the website at <http://www.kansasicc.org/meeting-minutes.html>*

**September 9, 2016 (Adobe Connect/Conference Call Meeting)** - The Council's annual Strategic Plan was approved. Updates to the Kansas ICC website were then discussed and noted. Lee Price, ICC Coordinator for Sedgwick County, presented on changing to a primary service model. The Council discussed both the benefits and negative effects of this concept. Committee and agency reports were provided.

**October 19, 2016 (Conference Call Meeting)** - Previous meeting minutes and current agenda were approved. A Policy Statement was presented by Dave Lindeman regarding Prekindergarten/Kindergarten Assignments. The statement was approved, as written, and was planned to be presented to the Board of Education.



**January 6, 2017 (Adobe Connect Meeting)** - Previous meeting minutes and current agenda were approved. Kathy Kersenbrock-Ostmeyer presented the policy statement to the State Board of Education, and provided the minutes from that meeting to the SICC members. Presentation was given by Heather Staab and Barb Dayal on transitions from Part C to Part B. Congratulatory letters sent to Senator Bowers and Representative Linn on their new legislative positions. Committee and agency reports were provided.

**March 3, 2017 (Wichita, KS)** - Previous meeting minutes and agenda were approved. Phoebe Rinkel addressed the council on DEC Recommended Practices. Ms. Rinkel asked for future consideration of the council to use this information as an additional resource on the SICC website (Attachment 4). New staff person to the SICC, Jordan Christian, was introduced to the council. Matt Connell sent a letter on behalf of the SICC to the State Legislature regarding the CIF. Committee and agency reports were provided.

**April 7, 2017 (Adobe Connect Meeting)** - Previous meeting minutes and agenda were approved. Updates from staff on LICC visits given to the council. Barb Dayal presented the SPP/APR report from the 2015-16 school year and gave a brief overview of the data available. Kate Walter added to the SPP/APR Committee. Draft on annual LICC survey presented by Mary Duncan, and was recommended as ready to be sent out. Committee and agency reports were provided. Plans underway for the annual planning session. LICC survey dispersed amongst LICCs.

**May 26, 2017 (Topeka, KS)** - The council held its annual strategic planning session. The agenda for the day was reviewed and approved. Updates on the MOU between KSDE, KDHE, and DCF was given. Committees and their members were decided upon. The "Family Voices Committee" will also be reinstated.

## ***STAFF REPORT***

Staff person to the SICC completed support visits to 15 different Local ICCs across the state (MOA Pg. 2, #5), including: North Country Connection, Salina, Leavenworth County, Ottawa-Wellsville, Topeka/Shawnee County, Wyandotte County, Bourbon County Coalition, Neosho County, Marion County, Marshall County, Woodson County, Garden City Coalition (which covers 11 Southwest Kansas Counties), Butler County, and Hays/Ellis County. The staff also coordinated the Annual LICC Survey with the LICC Support Committee, and compiled the data before presenting it to the full council at the annual planning session. Furthermore, staff presented updates and data from the surveys to the LICCs themselves, provided technical support, and gave updates on the state agencies and Legislature. Presentations were given on a variety of topics that focused on the needs of each LICC and their community outreach initiatives.

The staff person also updated multiple SICC files including local councils that had dissolved or been annexed, as well as the LICC chair list from 2015-16. An orientation PowerPoint was also created for new SICC/LICC members. In addition to this, the staff person is currently assisting KDHE in planning an awareness



campaign for the 30<sup>th</sup> Anniversary of Part C of IDEA in Kansas (MOA Pg. 1, #1). Meeting minutes, agendas, logistics, and locations were also arranged by the staff (MOA Pg. 2, #4). The annual report was also prepared by the staff person, and reviewed by the full council before being submitted prior to August 30, 2017 (MOA Pg. 3, #6).

## ***HIGHLIGHTS AND ACTIVITIES***

*Council activities are primarily directed by the Annual Strategic Plan and our Memorandum of Agreement (MOA) with the state agencies. Much of our activity takes place at the committee level.*

A list of Council accomplishments for Fiscal year 2016-17 includes:

- Reinstating the Family Voices Committee. This will provide support to fellow parent members, and inform them more effectively. It also allows for meetings to take place solely amongst parents on the council to discuss topics that can be brought to the full council for discussion and action.
- Creation of the Inclusion Workgroup was also accomplished and will begin in fiscal year 2017-18. It will contain one member from each state agency (KSDE, KDHE, and DCF).
- Joint SICC-SEAC (Special Education Advisory Council) meeting scheduled for January 2018. This will provide insight to both council's current projects, and help align some of their objectives and goals. This will also allow both the SICC and SEAC to better coordinate and assist the children and families of Kansas. (MOA Pg.1, #2)
- More frequent meetings have been scheduled for the upcoming fiscal year. The possibility of moving several to new locations will hopefully allow for different and new members to attend.
- Received good data from the LICC Survey, which will give guidance and new approaches that the SICC can use in order to better assist the local councils. Here are a few of the important statistics achieved from this survey:
  - 94% of LICCs have parent members attend meetings
  - 81% have a health or medical agency representative in attendance
  - 63% have MOUs with community partners and agencies
  - 90% have a social services agency representative attend meetings
  - 54% meet monthly, 17% meet every other month, and 29% meet quarterly (required to meet at least 4 times a year).
- New additions to the council itself, including a staff person in March, and two new parent members in June.
- Updates made to the official SICC website.
- The state agencies updated the MOU to a 5-year contract, agreed upon by KSDE, KDHE, and DCF, which will be routed for signatures from each agency starting in September. This will then be reviewed and possibly updated in 2022.
- Adobe Connect used for SICC meeting for the first time. Web platform training was made visible online and via PowerPoint.



## ***APPENDIX***

- Attachment 1- Annual Strategic Planning Session notes
- Attachment 2- Memorandum of Agreement (MOA) 2016-17
- Attachment 3- New SICC Contract
- Attachment 4- ARPY Flyer